

## Effingham Public Library

### Citizen Participation Policy

The Board shall provide a period for public comment at the beginning of the order of business for citizen comment. Prior to the beginning of the meeting, interested citizens should indicate their desire to speak by signing their name on a form at the doorway of the meeting place. However, signing in is not required. The presiding Co-President will allocate to each citizen that has indicated in writing or verbally their desire to speak a 5 minute period. A person addressing the Board shall limit comments to items within the jurisdiction of the Library Board. The board will set a time limit of 30 minutes total time for public comment, though if the subject and public interest warrant, the board can extend this length of time.

Adopted October 19, 2015

Revised October 21, 2019

Revised October 18, 2021